



## NEW SOUTH WALES

Level 1, 174 Willoughby Road  
Crows Nest NSW 2065

**P:** PO Box 82, St Leonards NSW 1590  
**T:** (02) 8425 7888 **F:** (02) 8425 7806

## VICTORIA

89 Upper Heidelberg Road  
Ivanhoe VIC 3079

**T:** (03) 9490 5666 **F:** (03) 9490 5699

## QUEENSLAND

1A Young Street, Southport QLD 4215

**P:** PO Box 3823, Australia Fair QLD 4215  
**T:** (07) 5531 4009 **F:** (07) 5531 4102

# 2016 Checklist Capital Gains Tax

## Real Estate (Non-main residence)

- ALL** Property Sale documents
- ALL** Property Purchase documents
- Conveyances or solicitors statement of adjustments for purchase and sale
- Stamp Duty on purchase
- Legal fees on Purchase and Sale
- Travel fees incurred to inspect prior to purchase (includes non-purchased property also)
- Surveyor Reports, Depreciation and Building Reports
- Any revaluation documents or details on Sold property
- Any sub-division documents
- Approximate dates when rented out whilst used as an investment property
- Approximate dates as main residence

## Shares

- Share Purchase & Sale contract notes & Share Registry Holding Statements
- Stockbroker Contract notes
- Bonus Share issues
- Dividend Reinvestment (DRP) notes
- Share Buy Backs, Takeovers, Rights Offers, and Share Placement paperwork
- Employee Share Scheme rulings and offer documents
- Any other Offers and Share Placement paperwork
- Travel to brokers and financial advisors

## Personal Use Assets

- NOTE:** Only purchases over \$10,000
- Personal Use Assets include Boats; Caravans; Furniture; Electrical Goods; Household items
- ALL** Asset Sale documents
- ALL** Asset Purchase documents

## Managed Fund and Investments

- Any Managed Fund tax statements and Distribution statements
- Any bank statements related to the Managed Fund etc.
- Investment strategy, financial planners Statement of Advice
- Travel to brokers and financial advisors
- Any other fees (i.e. legal, solicitor relating to Managed Funds)
- Any other paperwork on Investments held or sold.

## Collectables

- NOTE:** Only purchases over \$500
- Collectables include Paintings; Drawings; Sculptures; Jewellery; Antiques; Coins and Medallions; Books; Postage Stamps; Trading Cards
- ALL** Collectable Sale documents
- ALL** Collectable Purchase documents

Nick Stanton  
B.BUS(Acc.), FCPA, CTA, JP  
Managing Director



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Director

